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SKILLS FOR TOURISM, AGRICULTURE AND FORESTRY PROGRAMME

NOTICE OF INVITATION TO TENDER N° A-LAO336-2025-0132

Title: International Expertise to Support Revenue Generating Activities (RGA) at Integrated/Technical and Vocational Education (I/TVET) Institutes (Services).

Total budget available: 64,000 EUR; Performance period: Five months

LuxDev, the Luxembourg Development Cooperation Agency launches a tendering process for the acquisition of services: **International Expertise to Support Revenue Generating Activities (RGA) at Integrated/Technical and Vocational Education (I/TVET) Institutes (Services)**, on behalf of the Skills for Tourism, Agriculture and Forestry (STAF) Programme (LAO/336) receiving financial support from the governments of the Lao Peoples Democratic Republic (PDR), the Grand-Duchy of Luxembourg, the Swiss Confederation and the European Union.

Participation is open on equal terms and without distinction of origin to any economic operator, subject to their compliance with the conditions of eligibility detailed in the General Regulations (GR).

Description of the contract:

This contract provides international expertise to support the implementation of Revenue Generating Activities (RGA) at public I/TVET Institutes in Lao PDR under the STAF Programme. The expert will develop a practical RGA Toolkit, including templates, operational guidelines, and a feasibility study guide to help institutes design and manage sustainable RGA. The assignment also includes preparing illustrative examples of successful RGA models relevant to Agriculture/Forestry and Tourism/Hospitality. Two three-day training workshops will be delivered to strengthen institutional capacity in planning, launching, and managing RGA. The work will be carried out in collaboration with a national short-term expert to ensure alignment with the local context and legal framework. The expected outcome is that I/TVET Institutes will gain the tools and capacity to implement effective RGA that enhance financial sustainability and improve the quality of vocational training.

General information on the tender:

The performance period is **five months**. During these five months, it is estimated that the working days will be around 65 in total.

The total budget available for this contract, all inclusive, is **64,000 EUR excluding taxes and customs duties**. Any tender exceeding the indicated available total budget will be rejected. The contract is for a lump sum price with obligation of results, firm and non-revisable.

The tender consists of one lot only. No variants shall be taken into account.

Within the framework of this tender procedure, the economic operators submitting an offer may not form partnerships or have a subcontracting relationship.

The language of the procedure is English. The currency for the tenders and the contract is EUR.

How to obtain the Tender Dossier (TD):

The TD (including the administrative and technical evaluation criteria and the full terms of reference) may be obtained free of charge via the following email address: procurement.opevte@luxdev.lu

Tender submission must be received no later than **14h00 (Lao PDR local time)** on **03.12.2025**.

Requests for clarifications should be made in writing to the e-mail address below at the latest **fourteen** days before the deadline for submitting tenders. The Contracting Authority will reply no later than **eight** days before the tender submission deadline.

Email: procurement.opevte@luxdev.lu

Tenderers are bound by their tenders for a period of **120 days** following the deadline for submission.