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SKILLS FOR TOURISM, AGRICULTURE AND FORESTRY PROGRAMME

NOTICE OF INVITATION TO TENDER N° A-LAO336-2025-0118

Title: Expertise for Digital Technical and Vocational Education and Training (TVET) Situational Analysis and 2025 – 2027 Workplan (Services)

Total budget available: 28,500 USD; Performance period: Three months

LuxDev, the Luxembourg Development Cooperation Agency launches a tendering process for the acquisition of services – **Expertise for Digital TVET Situational Analysis and 2025 – 2027 Workplan** – on behalf of the Skills for Tourism, Agriculture and Forestry (STAF) Programme (LAO/336) receiving financial support from the governments of the Lao Peoples Democratic Republic (PDR), the Grand-Duchy of Luxembourg, the Swiss Confederation and the European Union.

Participation is open on equal terms and without distinction of origin to any economic operator, subject to their compliance with the conditions of eligibility detailed in the General Regulations (GR).

Short description of the contract:

The development of human resource capacity in the Lao PDR remains a priority under the upcoming 10th National Socio-Economic Development Plan (NSED) 2026 – 2030, both with respect to higher quality education and improved labour force capacity. Strengthening human resource capacity through quality, relevant and accessible Vocational Skills Development (VSD) services is, therefore, a priority. The STAF Programme aims to foster and facilitate meaningful change in the VSD sector in the Lao PDR.

Digital for Development (D4D)¹ is a crosscutting theme of the STAF Programme. Therefore, one of the ways the Programme aims to improve the relevance and quality of VSD services, and their delivery, is through strengthening the capacity of teachers and college managers in the integration and facilitation of technology-enhanced teaching and learning and increasing access to online open educational resources. To support this, the STAF Programme requires technical expertise to conduct a Digital TVET Situational Analysis and develop a 2025-2027 Workplan which will guide initiatives to improve technology-enhanced teaching and learning and online access to TVET courses in vocational schools/colleges.

General information on the tender:

The performance period is **three months**. During these three months, it is estimated that the working days will be 30 in total (minimum 20 days in-country in a single international mission).

The total budget available for this contract, all inclusive, is 28,500 USD **excluding taxes and customs duties**. Any tender exceeding the indicated available total budget will be rejected.

The contract is for a lump sum price with obligation of results, firm and non-revisable.

The tender consists of one lot only. No variants shall be taken into account.

Within the framework of this tender procedure, the economic operators submitting an offer may not form partnerships or have a subcontracting relationship.

The language of the procedure is English. The currency for the tenders and the contract is USD.

How to obtain the Tender Dossier (TD):

The TD (including the administrative and technical evaluation criteria and the full terms of reference) may be obtained free of charge via the following email address: procurement.opecvte@luxdev.lu

Tenders must be received no later than **14h00 (Lao PDR local time)** on **22.10.2025**.

Requests for clarifications should be made in writing to the e-mail address above at the latest for 14 days before the deadline for submitting tenders. The Contracting Authority will reply no later than eight days before the tender submission deadline.

Tenderers are bound by their tenders for a period of **120 days** following the deadline for submission.

¹The D4D concept aims to foster the integration of, and capitalisation on, digital tools by development aid and humanitarian actors in various domains including the delivery of basic social services, the conduct of innovative development and e-government projects, and the formalisation and monitoring of development policies.