

**NOTICE OF CALL FOR EXPRESSIONS OF INTEREST N° OPE/SJO • 25 8248****Title: Institutional and organisational assessments in Central America and the Caribbean**  
**Multi-suppliers framework contract**

Maximum amount: 250 000 EUR - Performance period of 24 months renewable once

LuxDev, the Luxembourg Development Cooperation Agency launches a Call for Expression of Interest (CEOI) for the acquisition of services for institutional and organisational assessments in Central America and the Caribbean of partner organisations receiving financial support from the government of the Grand-Duchy of Luxembourg.

Economic operators that are invited to express their interest to offer the services mentioned above are specialised in institutional development, organisational diagnostics, capacity assessments, and auditing.

Indicatively, economic operators will have to demonstrate their technical capacity and experience in conducting institutional and organisational assessments, performing financial and operational audits, evaluating governance structures, financial management systems, strategic planning processes, and operational effectiveness.

The start of the contract is foreseen for November 2025 and for a duration of 24 months, renewable once. Economic operators must be available for the entire period foreseen and willing to intervene in Central America and the Caribbean. The maximum budget available for this contract is estimated at 250 000 EUR (all taxes excluded).

Interested economic operators are invited to submit sufficient documentation to respond to the selection criteria. The dossier, including the selection criteria and the application form, is available on request at the address given below.

The shortlist of candidates invited to submit a full offer will be established of a minimum three and maximum eight candidates evaluated as qualified and ranked, if necessary, against the selection criteria.

Expressions of interest, exclusively drawn up in English, must reach the following address by email no later than **29.09.2025 at 14h30** (Costa Rica time):

**ROF/CRI**  
**c/o LuxDev Central America and Caribbean regional office**

**E-mail: [office.latinamerica@luxdev.lu](mailto:office.latinamerica@luxdev.lu)**

Requests for clarifications shall be sent to the email address given above.

**Only shortlisted candidates will be invited to submit a full offer.**

*Organisations interested by this CEOI may also consult LuxDev's website:*  
[www.luxdev.lu](http://www.luxdev.lu) (Tender notices: Services - Status: Information - Area: Central America and the Caribbean).