

NOTICE OF INVITATION TO TENDER N° A-LAO336-2025-0026

Title: Acquisition of Kitchen Equipment for the Vang Vieng Campus of the Technical College of Vientiane Province and the Luang Prabang Technical College (goods)

in the framework of the Skills for Tourism, Agriculture and Forestry (STAF) Programme LAO/336 receiving financial support from the European Union and the Governments of the Grand Duchy of Luxembourg, Switzerland and the Lao PDR

This notice of invitation is launched by and according to the procedures of LuxDev, Luxembourg agency for development and Cooperation, on behalf of programme LAO/336 receiving financial support from the European Union, the governments of the of the Grand Duchy of Luxembourg, Switzerland and the Lao PDR.

1. IDENTIFICATION AND FINANCING OF THE PROJECT/PROGRAMME

- a) Title: Skills for Tourism, Agriculture and Forestry (STAF) Programme LAO/336
- b) Source of financing: The European Union and the government of the Grand Duchy of Luxembourg, Switzerland and the Lao PDR as set out in the programme's bilateral agreement dated 05.12.2022
- c) Status of financing: Approved

2. IDENTIFICATION OF THE CONTRACT

- a) Type of contract: Goods
- b) Object: Acquisition of Kitchen Equipment for the Vang Vieng Campus of the Technical College of Vientiane Province and the Luang Prabang Technical College
- c) Number: A-LAO336-2025-0026
- d) Number of lots: 2

Lot 1: Acquisition of Kitchen Equipment for the Vang Vieng Campus of the Technical College of Vientiane Province.

Lot 2: Acquisition of Kitchen Equipment for the Luang Prabang Technical College.

- e) Grouping of lots: Possible. Tenderer can apply for one or more lot. The same tenderer may submit an offer for one or two lots and be awarded one or more lots. To be awarded two lots, a tenderer must cumulatively satisfy the evaluation criteria.

3. ELIGIBILITY AND EVALUATION CRITERIA

- a) Origin: No restriction
- b) Eligibility: Economic operators satisfying the criteria included in the statement of good standing and in the ethics clauses of the general regulations.
- c) Evaluation: The award will be made lot by lot to the lowest administratively and substantially technically compliant tender, but according to the most advantageous combination for the programme.

A single or two lots may be awarded to the same company, if the company cumulatively meets the evaluation criteria, i.e. the administrative and technical criteria.

- d) Variants: No variants will be considered.

4. LOCATION AND TIMEFRAME

- a) Location of the programme: Vientiane Capital, Lao PDR
- b) Terms and place of delivery: DDP to the following places:

Lot 1: The Vang Vieng Campus of the Technical College of Vientiane Province.
Lot 2: The Luang Prabang Technical College.

- c) Performance period of the contract: 3 months
- d) Validity period of tenders: 120 days from the time limit for receipt of tenders

5. DEFINITIONS

- a) Awarding authority: Lux-Development
- b) Contracting authority: Lux-Development
- c) Beneficiaries: The Vang Vieng Campus of the Technical College of Vientiane Province and the Luang Prabang Technical College
- d) Supervisor: to be appointed at a later stage
- e) Donors: Grand Duchy of Luxembourg, Switzerland, European Union and the Lao PDR
- f) Donor's representative: Lux-Development

6. TENDER DOSSIER (TD)

- a) How to obtain the TD: the TD may be obtained free of charge via the following email address:

Email: procurement.opevte@luxdev.lu

- a) Consultation of the dossier: The TD may be consulted at the address mentioned below
- b) Written notifications and communications must be sent to the following address:

The Operational Pool Office (Lux-Development)

Dongpayna Road, Saphanthong Neua Village, Sisattanak District, Vientiane Capital, Lao PDR

Email: procurement.opevte@luxdev.lu

- c) Deadline for requests for additional information: 14 days before the deadline for submission of tenders
- d) Deadline for providing explanations to tenderers: 8 days before the deadline for submission of tenders

7. LANGUAGE, CURRENCY, RECEIPT AND OPENING OF TENDERS

- a) Language: English
- b) Currency: USD
- c) Address for receipt and opening: One original and two copies and a scanned file on USB. The bill of prices in Excel format must also be provided on the USB to:

The Operational Pool Office (Lux-Development)

Dongpayna Road, Saphanthong Neua Village, Sisattanak District, Vientiane Capital, Lao PDR

- d) Deadline for receipt of tenders: 11.07.2025 at 11h00 (Laos local time)
- e) Date and time of the public opening session: Immediately after the deadline for submission

8. GUARANTEES

- a) Tender guarantee:
 - Lot 1: 1,000 USD
 - Lot 2: 1,000 USD
- b) Performance guarantee: 10% of the value of the contract
- c) Other guarantees: see TD

9. PAYMENTS

All eligible payments which are part of this contract will be processed by Lux-Development on behalf of STAF Programme (LAO/336).

10. INFORMATION MEETING AND/OR SITE VISIT

A non-mandatory information meeting (online or in person) will take place on **23.06.2025** at **The Operational Pool Office (Lux-Development)**, Dongpayna Road, Saphanthong Neua Village, Sisattanak District, Vientiane Capital, Lao PDR at **15h00 (Laos local time)**.

11. COMPLEMENTARY OR ADDITIONAL SERVICES

This contract does not include any complementary or additional acquisition of goods. In the event where complementary or additional acquisition of goods would be required (initially not included), its value will be limited to a maximum of 50% of the initial value of the contract. When several successive amendments are made, this limit applies to the value of each amendment.

12. ADDITIONAL INFORMATION

See TD